

# THE CUTTING EDGE

## Sharpening Your Management Skills through KSCPM

www.KSCPM.org

September, 2012 Volume 12, Issue 3

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KENTUCKY SOCIETY
CERTIFIED PUBLIC
MANAGERS®

KSCPM FALL LUNCHEON

**Adam Edelen** 

Auditor of Public Accounts

Tuesday, October 2, 2012 11:30 am

> Capitol Annex Cafe FRANKFORT, KY

**President's Podium** 



In the September 2008 edition of the Cutting Edge, President Tony Smith wrote about the need to "continue to advocate the benefits to Kentucky of having an available pool of professional managers and leaders. All CPMs statewide should persuade their legislators to fully fund the critical GSC mission of training and certifying CPMs." "Without strong advocacy, the CPM program will diminish in importance, and our certification will also decrease in importance. None of us want this, so it is our responsibility to ensure that doesn't happen. So get out there and advocate!"

There are many critical issues faced by management up to and including retirement. Whether the manager is currently contemplating retirement or assessing the compensation and benefits in order to retain or attract new hires. Must reads from the Pew Center on the States "Promises with a Price - Public Sector Retirement Benefits" and "Kentucky's Pension Challenges".

http://www.pewtrusts.org/uploadedFiles/ wwwpewtrustsorg/Reports/State\_policy/p ension\_report.pdf

http://www.pewstates.org/research/analysis/kentuckys-pension-challenges-85899414502



Wednesday, April 11, 2012
Department of Financial Institutions
Conference Room
1025 Capital Center Drive
11:30 am - 1:00 pm

The meeting was called to order at 11:45 am.

Members present were Robinil Jameson, Cassidy Connell, Jennifer Woods, Sallie Razor, Carmen Bishop, Andy Godsey, Lynn Keeling, Margaret Puckett, Toni Simmons and Larry Totten.

Presentation of Minutes: The minutes of the January 24, 2012 meeting were unanimous approved.

Treasurer's Report: Carmen Bishop reported that as of April 9, 2012 the bank balance was \$5,147.93. Most of the AACPM dues have been paid. Treasurer's report was accepted for audit.

#### **Committee Reports**

#### **Membership Committee**

Lynn reported that we have 46 paid members, including one new associate member.

#### **Program Committee**

Spring Conference: to be held May 17th at the Thomas D. Clark Center for Kentucky History. Toni discussed the arrangements, planning and preparations for the conference. She also presented options to the board for the conference giveaways.

Summer Luncheon: Toni reported that they are still in the early planning stages for the luncheon to be held at DOCJT in Richmond. More information to be announced later.

#### **Publications & Publicity**

Web page redesign: Sallie continues work on the redesign and will have some suggestions for the next meeting.

Deadlines for newsletter, committee reports/articles - The next issue of the newsletter will be June. The form for the summer luncheon will also be included.

#### **Awards Committee**

Jennifer, on behalf of the committee, recommended Susan Smith for the 2012 AACPM Henning nomination. Cassidy moved to approve the nomination. Carmen seconded and the board approved unanimously. It was also mentioned that a new design was needed for the annual Childress Award as the current design is no longer available. New designs will be discussed at the July meeting.

#### **AACPM Update**

Larry reported that the ASPA Board had approved the AACPM affiliation. The upcoming transition of AACPM as a "section" of ASPA, is still tentatively effective in 2013. He encouraged everyone to visit the ASPA website <a href="http://aspanet.org">http://aspanet.org</a> and read about its benefits.

#### **NEW BUSINESS**

AACPM Delegates: The Board approved Carmen Bishop as third delegate and Sallie Razor as alternate to attend the 24<sup>th</sup> Annual AACPM Conference in October.

KSCPM Society Basket – Carmen moved that the basket cost no more than \$150, not including shipping. Greg seconded and the motion was unanimously approved.

Lynn moved and Sallie seconded that the meeting be adjourned at 12:30 pm. The motion carried unanimously.

Minutes submitted by, Sallie Razor 2012 KSCPM Secretary

\* \* \* \*

#### Amazon.com

Why not help the American Academy of Certified Public Managers® when you shop? It's easy. All you have to do is enter the Amazon.com website through the Academy's website, <a href="https://www.cpmacademy.org">www.cpmacademy.org</a>. Then, for every purchase you make, the Academy earns a 5% bonus through Amazon's Associates Program.

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# Former Personnel Board Member Speaks at Summer Luncheon

The Kentucky Society of Certified Public Managers® (KSCPM) held its summer speaker luncheon July 12 on the campus of Eastern Kentucky University in Richmond. KSCPM members at the Department of Criminal Justice Training were the hosts for this annual event.



Guest speaker John W. Combs Jr., with 36 years of personnel experience spoke about merit principles in government service and of personnel standards in state service. During his professional career he supervised a personnel program to employ staff throughout the Commonwealth utilizing 13,000 funded positions delivering human services, was responsible for administration and supervision of the agency's classification and compensation program, administered an agency's internal promotion program, and counseled employees and management on proper employment procedures.

The Kentucky Personnel Board hears the appeals of classified employees and other employees who believe they have been penalized without cause. The Kentucky Personnel Board has the authority to conduct investigations of merit system violations and to promulgate administrative regulations concerning the state personnel system. From his perspective as a former member of the Kentucky State Personnel Board, John answered audience questions about the hearing process and other personnel issues.

After the drawing for door prizes, the meeting was adjourned and attendees spent some time meeting people and talking to colleagues.









#### Will you be retiring in 2012?

Be sure to complete the form at: http://www.kscpm.org/KSCPM Retiree Information.pdf



**Annual Awards** 

It's time to start thinking about nominations for the Gene Childress Leadership Award and the Charlotte Glaser Award of Merit for 2012

The Childress Award recognizes outstanding leadership in state government while the Glaser Award recognizes an individual that has made outstanding contributions to the Kentucky Society. Information about past winners as well as specific evaluation criteria are listed for each of the nomination forms. Application forms can be found on pages 8 and 9 of this newsletter or the KSCPM website at: www.kscpm.org

Nomination forms must be received or postmarked by Friday, October 26, 2012 to be considered. They can be emailed to jenniferl.woods@ky.gov or hard copies can be mailed to Jennifer L. Woods, KSCPM, PO BOX 42, Frankfort, Kentucky 40602-0042.



http://www.scscpm.org/conference/



Are you interested in becoming more active in the Society? If so, then you should consider running for a 2013 office with KSCPM. Ballots will be distributed prior to the December Election/Awards Meeting. We will be electing the following officers: President-Elect, Secretary, and Treasurer. You must have completed the CPM program to be eligible for these offices and be a member in good standing with the

Society.

There will also be openings on the Board of Directors. Our 2013 President, Cassidy Connell, would welcome volunteers to chair the various Committees. If you would like more information about duties or requirements for any of these offices, please contact: margaret.pucket@ky.gov.

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# American Academy of Certified Public Managers® Food Drive



**Charles Duke** 



President-Elect Cassidy Connell, AACPM Membership Committee member with Rose Johnson, Manager of the Frankfort Soup Kitchen and part of the 128 lbs of donated items by KSCPM members!

The Cutting Edge

#### KSCPM History 2002-2006

**2002 -** J.R. Brown (President); Jim Isaman (President-Elect, Jan-Sep) and Pamla Wood (President-Elect, Oct-Dec); Helen Koger (Secretary); Carolyn Schaefer (Treasurer).

#### **KSCPM 10<sup>TH</sup> ANNIVERSARY YEAR**

Spring Luncheon – 3/28/02 – Capital Plaza Tower, Frankfort – Speaker: Colonel Ray A. Nelson, Executive Director of Kentucky Office for Security Coordination –Topic: Homeland Security – over 50 members attended. Summer Luncheon - 7/31/02 – EKU, Stratton Building, Richmond, KY – Speaker: Phillip Van Hooser - Topic: Leadership in Turbulent Times. 4th Professional Seminar – 9/12/02 – "Survival Leadership: Back to the Basics" – held at the Kentucky History Center in Frankfort – Speakers: Dr. John Bizzack, Commissioner of Dept. of Criminal Justice Training; Judge Sara Walter Combs, Court of Appeals; Kathy Black-Dennis, Visiting Fellow at U of L; Dr. Truett Ricks, Dean (retired), Eastern Kentucky University College of Law Enforcement. Election Meeting – 11/21/02 – Frankfort Plant Board Clubhouse – 30 in attendance. Began planning for the 2006 AACPM Conference, which KSCPM is hosting. Signed a contract with the Galt House in Louisville. Membership increased from 50 to 82. Recognized 46 outstanding projects with Douglas Holt selected as the 2002 Askew Award winner. Published 3 issues of "The Cutting Edge". AACPM 14th Annual Professional Development Conference – Atlantic City, New Jersey – 8 members attended.

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- 2003 Pamla Wood (President); Douglas Holt (President-Elect) (who later resigned in July and did not serve); Helen Koger (Secretary); Robinil Jameson (Treasurer). Spring Luncheon 3/5/03 Speaker: Crit Luallen, Former Secretary of the Executive Cabinet held at Investor's Heritage Auditorium, Frankfort. Summer Luncheon 7/23/03 Speaker: Kenny Davis, Captain 1972 US Olympic Basketball Team held at Stratton Building at EKU, Richmond, KY. 5th Professional Seminar 9/23/03 "The Truth About Management: What I Wish I'd Known Then" held at the Kentucky History Center in Frankfort Speakers: Martha Layne Collins, Jill LeMaster, Dr. Betty Griffin, Rep. Jim Wayne. Election Meeting 12/3/03, held at Berry Hill Mansion, Frankfort. Web site received a face-lift. Recognized 9 outstanding projects. Mary Jilka was named the 2003 Askew Award winner with "MTV (Meet the Vendor) Days". Published 5 issues of the "The Cutting Edge". AACPM 15th Annual Professional Development Conference Charleston, South Carolina. Robinil Jameson elected as AACPM Member-at-Large for Member Affairs (2004/2005).
- Glenn Thomas (President); Lorraine Moore (President-Elect); Jennifer Turner (Secretary, Jan Apr); and Carmen Bishop (Secretary, May Dec); Jane Sampson (Treasurer). Spring Luncheon 3/10/04 Speaker: Julian Carroll, former Governor held at Personnel Training Room in Frankfort Topic: Insight on management/employee relations in the public sector. Summer Luncheon July 14, 2004 Speaker: Connie Payne, Manager, Kentucky Drug Courts held at Stratton Building at EKU, Richmond, KY. 6th Professional Seminar 9/28/04 "Lead and They Will Follow" held at the Kentucky History Center in Frankfort speakers: Doug Robinson, Rodger Bingham, Glenn Thomas, Joel M. Schrader and Representative Derrick Graham. Service Project: Canned Food Drive. CPM Graduation 11/9/04 There were 119 CPM graduates. Election Meeting 12/8/04 held at the KHEAA Building in Frankfort. AACPM 16th Annual Professional Development Conference Topeka, Kansas. Larry Totten won the AACPM Henning Award. Recognized 11 outstanding projects with Connie Burton being named as the 2004 Askew Award winner. Had 136 members. Published 5 issues of "The Cutting Edge". Website was moved to an independent server new address is <a href="https://www.kscpm.org">www.kscpm.org</a>.

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2005 - Lorraine Moore (President, Jan - May) and Larry Totten (President, May - Dec); Larry Totten (President-Elect); Carmen Bishop (Secretary); Robinil Jameson (Treasurer). Spring Luncheon – 3/15/05 – Speaker: Mary Evans Sias, President of Kentucky State University – held at the President's Dining Room at Kentucky State University. Summer Luncheon – 7/12/05 – Speakers: Senator Ed Worley and Representative Harry Moberly - held at Funderburk Building, Law Enforcement Complex, Richmond, KY. 7th Professional Seminar – 8/16/05 – "Leading in Whitewater" – held at the Kentucky History Center in Frankfort – Speakers: Roy W. Mundy, II; Stan Lampe; Susan G. Smith; and Sylvia Lovely. CPM Graduations 6/6/05 – 46 CPM graduates – held at the Capitol Rotunda. Governor Ernie Fletcher proclaimed this date as Kentucky Certified Public Manager Day. AACPM President-Elect Bill Herman attended. 11/8/05 – approx. 34 CPM graduates - held at the Capitol Rotunda. Election Meeting – 12/6/05 - held at the KHEAA Building in Frankfort. AACPM 17th Annual Professional Development Conference – Manchester, New Hampshire. Eight members attended. Robinil Jameson re-elected AACPM Member-at-Large for Member Affairs (2006/2007). 2005 Askew Award winner – Shawn Herron. Hired Net Gain Internet Services to host/maintain website. GSC/OGT/Office for Employee & Organizational Development admitted no applicants to the CPM Program in 2005.

2006 -Larry Totten (President); Robinil Jameson (President-Elect); Linda Renfro (Secretary); Carmen Bishop (Treasurer). Society records were moved from OEOD offices in Frankfort to the Dept of Criminal Justice Training in Richmond. Robinil Jameson obtained two metal file cabinets for this purpose and recordkeeping was entrusted to Janice Earnest and Helen Koger. Spring Luncheon – 4/18/06 – Speaker: Al Cross, Director of the Institute for Rural Journalism and Community Issues – held at the Meeting House Bed & Breakfast in Frankfort. Summer Luncheon – 7/25/06 - Speaker; Dr. Aaron Thompson, Associate Provost and Professor of Sociology at Eastern Kentucky University - held at Funderburk Building, Law Enforcement Complex, Dept for Criminal Justice Training @ EKU in Richmond. KSCPM hosted the 18th Annual AACPM Professional Development Conference (The New Realities – A Decade Later) - 9/10-13/06 - at the Galt House Hotel & Suites in Louisville. Larry Totten and Robinil Jameson were Co-Chairs of the Conference, with Carmen Bishop serving as Conference Treasurer, Janice Earnest as Registration Chair, and Glenn Thomas serving as Program Committee Chair. Keynote speakers included Sylvia Lovely (CEO of the Kentucky League of Cities), Imelda Roberts (Chair of the National CPM Consortium), and Silver Rose (the "Practical Motivator"). Approximately 160 persons attended, including 42 from Kentucky. Susan Smith received a special AACPM Society Basket containing items from all member Societies in recognition of her idea to start the Society basket exchange at the 1996 AACPM Conference also held in Louisville. 2006 Askew Award Winner - Charlotte Faeth. 2006 KSCPM Henning Nominee - Pamla Wood. Carmen Bishop created a KSCPM Scrapbook for display at graduations and Conferences. KSCPM acquired an official seal embosser for certificates, ballots, and other official documents. Election & Awards Meeting - 12/5/06 - held at the KHEAA Building in Frankfort. Gene Childress Leadership Award presented to James R. Brown, DOCJT. Charlotte Glaser Award of Merit presented to Larry P. Totten, Parks. Office for Employee and Organizational Development issued new admission guidelines for new applicants to the CPM program. Program did not graduate any CPMs this year. Society Professional Seminar was not held this year in lieu of the national Conference. There were several planning meetings of the Conference Committee in Frankfort, Lexington, and Richmond prior to the Conference. Robinil Jameson (AACPM MAL/MA) represented AACPM President Bill Herman at the Ohio CPM Graduation Ceremony in March 2006 and the New Hampshire State Society Conference in September 2006. No issues of "The Cutting Edge" were produced this year. No one volunteered for the position and the Society's energies were focused on the Conference. KSCPM had 119 members this year.





# Fall Luncheon

## Tuesday, October 2, 2012

11:30 a.m. - Lunch 12:00 Noon - Speaker

# **Capitol Annex Cafeteria (Reserved Room)**

Capitol Annex 702 Capitol Avenue Frankfort, Kentucky



Special Guest Speaker

Adam Edelen

Auditor of Public Accounts

<u>Lunch may be acquired by participants from the Cafeteria.</u> Registration requested to insure appropriate accommodations of space.

#### **MAIL REGISTRATION FORM:**

**Kentucky Society of Certified Public Managers** 

**POB 42** 

Frankfort, KY 40602-0042

E-Mail: Toni.simmons@ky.gov

Registration:	Member	Guests:		
NAME:				
OFFICE PHONE			-	
E-MAIL:				

# Gene W. Childress Leadership Award

## Awarded for outstanding leadership in government

# **NOMINATION FORM**

The nominee must be a full-time, permanent, public employee but does not have to be a Certified Public Manager®.

Nominee Information	<u>:</u>					
Name:						
Title:						
Cabinet/Agency:						
Mailing Address:						
Work Phone:	Email:					
POSSIBLE REASONS	FOR NOMINATION:					
Exceptional lev	el of service to the public					
<ul> <li>Excellent role model</li> <li>Frequently performs above and beyond the call of duty</li> </ul>						
If additional space is nee	ded, please attach another sheet.					
Nominator's Informa	_					
Name:						
Title:						
Cabinet/Agency:						
Mailing Address:	·					
Work Phone:		Email:				
Signati	ure of Nominator		Date			

# Charlotte Glaser Award of Merit

### Awarded for outstanding contribution to the Kentucky Society of Certified Public Managers®

### **NOMINATION FORM**

The nominee must be a member in good standing of the Kentucky Society of Certified Public Managers®.

Nominee Information:			
Name:			
Title:			
Cabinet/Agency:			
Mailing Address: _			
Work Phone:		Email:	
POSSIBLE REASONS FO	OR NOMINATION:		
Exceptional level of	of service to the Kentucky Society	of Certified Public Mar	nagers®
Excellent CPM rol	e model		
<ul> <li>Promotes and supp</li> </ul>	oorts Society functions		
Far exceeds expect	tations of a Society member		
Frequently perform	ns above and beyond the call of d	uty	
Exhibits long term	dedication to the Society		
_	d, please attach another sheet.		
Nominator's Information	<u>n:</u>		
Name: _			
Title:			
Cabinet/Agency: _			
Mailing Address: _			
Work Phone:		Email:	
Signature	of Nominator		Date

# **Kentucky Society 2012 Calendar – Dates to Remember**

Fall Luncheon – October 2, 2012 Capital Annex Café (Reserved Dining Room), Frankfort, KY

AACPM Professional Development Conference – October 14-16, 2012 Columbia, SC

KSCPM Annual Membership Meeting – December, 2012



The mission of the **Kentucky Society of Certified Public Managers**<sup>®</sup> is to establish, promote, enhance, and recognize the management profession through comprehensive training, networking, professional growth, and ethical standards of behavior; to promote service consistent with efficient and effective management practices; and to demonstrate vision and competence in professional management.

THE CUTTING EDGE

#### September, 2012

# **KSCPM 2012 BOARD OF DIRECTORS**



Robinil H. Jameson	President	RHJCPM@aol.com	502-875-5466
Cassidy Connell	President-Elect	cassidy.connell@ky.gov	502-564-2282
Sallie Razor	Secretary	sallie.razor@ag.ky.gov	502-696-5426
Carmen Bishop	Treasurer	carmen.bishop@ky.gov	502-573-3390
Jennifer L. Woods	Immediate Past President	jenniferl.woods@ky.gov	502-210-5400
Margaret Puckett	Election Committee	margaret.puckett@ky.gov	502-564-9698
Toni Simmons	Program Committee	toni.simmons@ky.gov	502-782-1012
Lynn Keeling	Membership Committee	lynn.keeling@ky.gov	502-564-2042
Gregory Giesler	Finance Committee	gregory.giesler@auditor.ky.gov	502-564-584
Larry Totten	Publications & Publicity Committee	unit1@fewpb.net	502-226-0273
Jennifer L. Woods	Awards Committee	jenniferl.woods@ky.gov	502-210-5400
Special Appointed Committees			
Ande Godsey	Historian & Archivist	ande.godsey@ky.gov	859-622-8052
KSCPM	Web Page	http://www.KSCPM.org	POB 42 Frankfort, KY 40602-0042
AACPM	Web Page	http://www.cpmacademy.org	